



Four Seasons Farmers & Artisans Market, LLC

7043 W. 38th Ave. Wheat Ridge, CO 80033 Colorado

Spring Honey Festival 2019 – Vendor Agreement

The 2019 Spring Honey Festival is a 2 day event with special bee and honey activities scheduled for Saturday, May 11th and Sunday, Ma 12th. Hours are May 11th – 9:30 am to 3 pm and May 12th – 10 am to 3 pm.

The Spring Honey Festival celebrates bees, beekeeping and honey! We are seeking Colorado vendors with honey, honey candies, honey/beeswax-based soaps and more, as well as businesses and organizations that help pollinators – seed companies and nurseries that sell plants that are safe for pollinators, for example. The Honey Festival also seeks to be an educational venue about bees, beekeeping, bee conservation, plants for pollinators, as well as the myriad health benefits of honey itself.

Vendor Business Name:

Primary Contact: _____ **Phone:** _____ **Cell:** _____

Address: _____ **City:** _____ **CO** **ZIP CODE:** _____

Email - Please Print Clearly: _____

Web Site/Facebook /Etc.: _____

Products (honey, beeswax, bee-related): _____

You are required to have valid liability insurance to be a vendor at this event. A copy of your coverage must accompany this application.

*** Insurance Company:** _____ **Policy #:** _____

Vendor Fee: The vendor fee for this two-day event is \$100 plus 10% of gross sales for each day. For bee/pollinator non-profits with educational booths there is no base event fee; only 10% of gross sales for nonprofits. The fee is non-refundable once your participation has been confirmed. The vendor fee for one day is \$75 plus 10% of sales.

Special Note: 20% of all vendor fees collected will be donated to the non-profit BEE CAUSE PROJECT.

Sales Tax and Licensing : * All City, County & State permits, licenses and taxes are the responsibility of the vendor. *IF YOU DO NOT have a tax license for Wheat Ridge, under a special agreement between the City of Wheat Ridge and Four Seasons Market, the market will collect the taxes due to the City of Wheat Ridge, Jefferson County and State of Colorado from you at the end of the event. The market will provide you with a form to report your sales and the sales tax that is due. The TOTAL TAX BREAKDOWN FOR WHEAT RIDGE, JEFFERSON COUNTY AND STATE OF COLORADO Item Tax Breakdown General Merchandise 8 2.9% State, 1.1% District, 0.5% Jefferson County Open Space, 3.5% City All Food 3.5% 0.5% Jefferson County Open Space, 3.0% City. Under our agreement with the city you do not need to purchase a Temporary Business Tax License nor is it necessary to put down the tax deposit.



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Booth Area/Set-Up/Parking: Vendors will be designated a space in the outdoor market area, which includes the Four Seasons parking lot and the Aspen Ridge Dental parking lot along 38th Ave. Vendors may set up beginning at 8:30 am on Saturday morning. You must be set up and ready to go by 9:30 am (Saturday) and 10am (Sunday) and plan to stay until the close of the fair at 3pm both days. If you sell out, please check in with the market manager before packing up. You may pull up to your booth to unload, and to load after the close of the market. After unloading, please park along Reed St (the street just east of the market) to allow easy customer access to close-by parking. Vendors are expected to provide their own canopies, tables, chairs and display materials. Special Requirements: If special accommodations are required, please identify the nature of those needs. _____ Electricity is available on a limited basis.

NOTE: Vendor applicant acknowledges by signature below that the Four Seasons Farmers and Artisans Market, LLC is providing a booth space and general publicity for the Honey Festival and that Four Seasons Farmers and Artisans Market, LLC makes no promises or representations regarding customer traffic or product sales. The applicant is expected to contribute to publicizing the festival through outreach, publicity and networking.

By signing this application, the vendor and/or their representative(s) agree to the policies and procedures initialed above and agree to hold harmless Four Seasons Farmers and Artisans Market, LLC, its employees or representatives from injuries, property losses, damage or expenses resulting from any activity associated with the operation of the event or this facility.

Vendor Name: (Please Print): _____

Vendor Signature: _____ **Date:** _____

Business Name: _____

Please return this application, copies of proof of insurance and a check for vendor fees, made out to: Four Seasons Farmers and Artisans Market, LLC, 7043 West 38th Ave. Wheat Ridge, CO 80033

Establishing good customer traffic will benefit everyone! Help spread the word through your social media tools so friends and family know about the Honey Festival.

Thanks for you participation.