



## Vendor Agreement for Product Display

This agreement secures **inside product display space** at the Four Seasons Farmers and Artisans Market in Wheat Ridge, Colorado, allowing the vendor's products to be sold across the counter at the market. The vendor is responsible for maintaining the product inventory and assuring that all items are priced and marked with the vendors assigned code.

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

Primary Contact: \_\_\_\_\_ Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Email: \_\_\_\_\_

Web site: \_\_\_\_\_

Product(s): \_\_\_\_\_

Insurance\*: \_\_\_\_\_

Time Period Covered: Starting Date: \_\_\_\_\_ Ending Date: \_\_\_\_\_

### Vendor Seasons Fees: \$50 per season. Seasons are defined as:

**Summer-Fall - June thru October and Winter-Spring – November thru May**

The season fee secures display space for the season to provide a consistent display location.

Season fees are due at the beginning of this agreement. Subsequent season fees are due at the beginning of each season.

### Vendor Participation Fees:

Monthly vendor participation fees are \$25.

All vendor fees are non-refundable. Fees are due at the beginning of each month.

Make checks payable to: **Four Seasons Farmers and Artisans Market LLC**

### Sales Commission Fees:

The market fee for handling sales is 20%. The vendor will be paid 80% of the total amount all of the sales on a weekly basis. The vendor will not need a state or local sales tax license. The market will complete all appropriate sales reports and pay sales taxes to the proper jurisdictions.

**Products:**

The market emphasizes products that are Colorado or locally produced, and farm, garden or artisan in nature, and approved by the Market in advance to avoid conflict with other vendors. If items are not made or produced by vendor applicant, please identify the item and the producer:

---

**Display Space Maintenance:**

Space is assigned on a first come, first served basis. Displays and product arrangement within that space is at the discretion of each vendor. Four Seasons Farmers and Artisans Market, LLC makes no promises or representations regarding customer traffic or product sales. The applicant further understands that customer participation can be enhanced by vendor outreach, publicity and networking.

***By signing this application, the vendor and/or their representative(s) agree to the policies and procedures initialed above and agree to hold harmless Four Seasons Farmers and Artisans Market, LLC, its employees or representatives from injuries, property losses, damage or expenses resulting from any activity associated with the operation of the event or this facility.***

Vendor Name: (Please Print): \_\_\_\_\_

Vendor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Business Name: \_\_\_\_\_

Please return this application to:

**Four Seasons Farmers & Artisans Market 7043 West 38<sup>th</sup> Ave Wheat Ridge CO 80033**